

# LAN-DEL WATER DISTRICT

601 HOLIDAY PLAZA | LANSING, KS 66043

LAN-DEL@LAN-DEL.COM 913-727-3350



## NEW ACCOUNT INFORMATION

We can help you set up a new account in two ways.

- You can come into our office and set up a new account, pay the \$50.00 non-refundable connection fee, provide us with a copy of your driver's license, and sign your contract.
- You can also provide us with the information below either through email, mail or our night drop box and we can start your account as soon as we receive payment. We will mail your customer information and receipt to you upon receipt of payment.
- **We only accept payment for new accounts in the form of cash, check or money order.**
- **We do have free Auto Bill Pay available. You can download the form from our website: [WWW.LAN-DEL.COM](http://WWW.LAN-DEL.COM) . All Auto Payments are debited from your banking institution on the 15<sup>th</sup> of each month. Please include a voided check with your completed form if you wish to start Auto Pay.**
- **Once you are an established customer, you can pay your monthly bill with a credit/debit card on our website [www.lan-del.com](http://www.lan-del.com).**

### In order to set up an account for water service we require the following information:

1. Your name(s) as you want it to appear on your bill.
2. Your new water service address and billing address if it is different from the service address.
3. The date you need water service to start in your name.
4. Your phone contact information, including where you work and a work phone number.
5. A copy of your driver's license
6. If water service is not currently on, we will need someone here to be present at the home when water is turned on.
7. Whether you will be an owner or a renter
8. **\$50.00 non-refundable connection fee check or cash only. We cannot start services until we have received your connection fee.**

**\*We are only the water service for the area. The City of Lansing provides your trash and sewer services. 913-727-3233**

**If you have any questions, please call us at 913-727-3350.**